



School of Education  
College of Professional Studies  
**University of Wisconsin - Stevens Point**

EDSU 905  
Research I  
Spring/2019

Faculty Name: Joy O'Neil  
Office Number: Room # 437  
Office #: 715.346.3292  
Email: [joneil@uwsp.edu](mailto:joneil@uwsp.edu)

Find me on...

ResearchGate:

[https://www.researchgate.net/profile/Joy\\_Oneil2](https://www.researchgate.net/profile/Joy_Oneil2)

Academia:

<https://uwsp.academia.edu/JoyONeil>

Mendeley

J.K. O'Neil

## Table of Contents (Ctrl+Click to jump to that section)

|  |                                     |
|--|-------------------------------------|
| Course Description.....                                | 3                                   |
| Course Rationale .....                                 | <b>Error! Bookmark not defined.</b> |
| Program Learning Outcomes .....                        | 3                                   |
| Student Learning Outcomes (SLO).....                   | 3                                   |
| Evaluation of Core Course Projects.....                | 4                                   |
| Required Course Materials .....                        | 4                                   |
| Technology Workflow Policy.....                        | 4                                   |
| Technology Workflow Guidelines .....                   | 4                                   |
| Doctoral Studies Workflow .....                        | 5                                   |
| Microsoft Teams .....                                  | 5                                   |
| OneNote Class Notebook.....                            | 5                                   |
| Three tabs in Notebook: .....                          | 6                                   |
| Doctoral Communications .....                          | 6                                   |
| Email.....   | 6                                   |
| Edublog .....  | 6                                   |
| Workflow Cheat Sheet .....                             | 6                                   |
| Literature Research and Reference Management.....      | 6                                   |
| End Note (individual with limited social/sharing)..... | 6                                   |
| Other Tech Software .....                              | 6                                   |
| Inclusivity Statement .....                            | 7                                   |
| Holistic Grading System .....                          | 7                                   |
| Holistic Grading Criteria Rubric.....                  | 7                                   |
| Communicating with your Instructor.....                | 8                                   |
| Communicate Clearly and Correspondences.....           | 9                                   |
| Attendance and Participation .....                     | 9                                   |
| Incompletes .....                                      | 9                                   |
| Late Work.....   | 9                                   |
| Religious Beliefs Accommodation.....                   | 10                                  |
| Equal Access for Students with Disabilities .....      | 10                                  |
| Help Resources (See handbook for more resources) ..... | 10                                  |
| Academic Honesty .....                                 | 11                                  |
| Confidentiality.....                                   | 12                                  |

## Course Description

This interdisciplinary course provides a foundation for the development of a personal and professional leadership style grounded in leadership theory and reflective of the influence of the social locations and identities. Through exposure to recognized leaders in education and other fields, students will postulate what leadership principles resonate with their area of work and study. Students will engage in interdisciplinary analyses of leadership theories and philosophies and will examine the complex ethical and professional responsibilities within professional and community relationships.

## Program Learning Outcomes

### **PLO # 7:**

Students will be able to develop a research study that supports the principles of sustainability

- a. identify gaps or horizons in research and practice as part of developing a research study that advances the field of sustainability through education, community, and business systems
- b. conduct a quantitative and/or qualitative study that explores the topic identified in their study

## Student Learning Outcomes (SLO)

A learning outcome is a statement that describes what a student will know (knowledge), be able to do (skill), and/or value/appreciate (disposition) because of a learning experience. The SLOs are connected to each of the project outcomes.

Students will be able to:

Upon successful completion of this course, students will:

1. Complete IRB training for ethical research
2. Discern and reflect on their approaches to research as they explore differing research paradigms;
3. Describe major research approaches (i.e., quantitative, qualitative, and mixed methods) and their uses;
4. Identify a research topic that could inform a research question for a dissertation;
5. Identify basic steps of research including a research problem, appropriate theory and method;
6. Describe qualitative data analysis including content analysis, ethnography, case study, and grounded theory;
7. Develop and analyze research instruments;

8. Describe types of reliability and validity.

## Evaluation of Core Course Projects

| Core Projects   | Learning Outcomes Met (#) |
|---|---------------------------|
| Project #1: <b><i>IRB Training and Dissertation Proposal Overview</i></b> | 1, 4, 5                   |
| Project #2: <b>Research Design</b>  | 2, 3, 5                   |
| Project #3: <b>Research Methodology</b>                                   | 6, 7, 8                   |

## Required Course Materials

**LIBGUIDES:** The University has developed library guides (libguides) for each of your courses. This place is a great way to access some of your required books, supplemental resources and databases related to your course. During orientation, you will be given a tutorial. A number of required and supplemental books are offered as eBooks and others you will want to purchase from a bookseller (e.g. Amazon). You might find it helpful to purchase in audio format.

<http://libraryguides.uwsp.edu/EDSU905>

## Technology Workflow Policy

This course requires posting of work online that is viewable only by your classmates. None of the work submitted online will be shared publicly unless you choose it to be (Edublog). Some assignments require account creation for online programs. Your academic records (grades, student IDs, and personal identification information) will not be shared by the instructor of this course. Confidentiality of student work is imperative, so you should not share the work of your peers publicly without their permission. By participating in these assignments, you are giving consent to sharing of your work with others in this class and you recognize there is a small risk of your work being shared online beyond the purposes of this course. If you elect to not participate in these online assignments due to confidentiality concerns then you may request an alternative mode of delivery.

## Technology Workflow Guidelines

As you will be learning about how we change systems of teaching and learning, in your studies, you will have an opportunity to embody this by the workflow set forth in your studies. As you

will see, I do not have everything set up “packaged” in modules or anything of the sort. Instead, we will work on projects – in small groups, in teams and individually. We will practice a Sustainable Education by building in a handful of “tools” you will use for sustaining your studies. The intention is to use technology intentionally to build both individual, student to teacher, student-to-student and group collaboration bring it to life...remotely.

Coming at this from an ontology of systems thinking and emergent properties. (An emergent property is a property, which a collection or complex system has, that cannot occur as an individual alone.) In this course, you will deeply dig into the idea of “leading from the emergent future” in assignments related to project #1. For our case, we are using this thinking to build several forms of technologies to come together to offer a whole, meaningful learning experience for you.

The other way I think of an emergent property is in how we function as a cohort-based community of learners. With respect that every bit of technology will not be everyone’s favorite, we will commit to what we know is for the good of the whole. With that, there may be some technology that we choose that works best, what might need to be dismissed and what might need to be added. I invite you to please give it a try!

### Doctoral Studies Workflow

#### Microsoft Teams

Microsoft Teams is yours that will stay with you throughout the duration of your studies. You can consider Teams your EdD program and Cohort “home space.”

Please watch this video to learn about Teams: <https://support.office.com/en-us/article/Microsoft-Teams-Quick-Start-422bf3aa-9ae8-46f1-83a2-e65720e1a34d>

- **CHANNELS:** Within Teams you will see what are called, “channels.” These are courses. For example, you can see, EDUS 900 and EDUC 908 currently.
  - **General:** One of the channels is called, “general.” This is YOUR place as a cohort to share items that you might want to share that is not necessarily related to a particular project.
  - **Conversations:** In the first tab, you can have conversations with the group regarding projects. You can upload pertinent files, jump on a video call, and much more! Watch the video to learn the capabilities.
- **TABS:** Then you have tabs on the top of the page. These are various areas you will be instructed to go to for various projects. When I give you instructions for a project, I will direct you what to do using these tabs. Within the tabs, you will see one called, Notebooks. This notebook is linked to OneNote Class Notebook.

#### OneNote Class Notebook

Once you go to this notebook from Teams (you can also access it simply by going to Office 365).

Three tabs in Notebook: Collaborative, Content and one with your individual name.

- *Collaborative* may be used for small group, pair or large group projects.
- *Content* is where I will put resources that you cannot change. It is my place to put things like, syllabus, schedule and resources that cannot be changed by you.

### Doctoral Communications

There may be a bit of duplication in how to communicate with one another with these technologies. We can keep it as organic as we want but I will give suggested communication flow. I will answer to them all (within 24-48 hours).

### Email

Do you have a personal concern? Email me, otherwise, Chat in Teams works best for all other communications.

### Edublog

Throughout your studies, you will maintain an e-portfolio. This will be done using Edublog.

### Workflow Cheat Sheet

| Purpose   | Tool                      |
|---|---------------------------|
| Individual and group (final version) writing assignments      | Assignments Teams         |
| Small group and class synchronous seminars                    | Teams, Skype for Business |
| Course resources, group collaboration, chatting, file sharing | Microsoft Teams           |
| Business communication  | Email                     |
| Learning journal/e-portfolio                                  | EduBlog                   |
| General community building /sharing                           | Facebook                  |
| Research and article management                               | EndNote                   |

### Literature Research and Reference Management

#### End Note (individual with limited social/sharing)

REQUIRED: EndNote is supported by the UWSP library and is very good for reference management and advance writing integration. There are others: Mendeley and Zotero. These are also good but not supported by UWSP. EndNote is gone once you graduate so you might consider migrating to another management system (Mendeley or Zotero) or buy an EndNote account. These are not required, not supported by UWSP, safety agreement should be read for outside UWSP technology.

### Other Tech Software

In addition to these main workflow technologies, you will be slowly introduced to project dependent technologies integrated into your Microsoft Team workflow.

**Plan on seeing the following in various courses as needed (not comprehensive):**

1. **LucidChart** – mapping (good for lots of things!)
2. **Tiki-toki** – interactive historical timeline
3. **Flipgrid** – short video recorded discussions

### Inclusivity Statement

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students’ learning needs be addressed both in and out of class, and that the diversity that the students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally, or for other students or student groups.

### Holistic Grading System

All work, should be completed in a progressive manner to allow instructor to give continual feedback for improvement. It is expected that students incorporate feedback for improvement for their future work. Holistic work for three projects will be evaluated against the holistic grading rubric for the midterm and final grade.

### Assessment Requirements:

Here is an outline for your reference. You will be instructed on this process.

1. **Midterm**
  - a. Student submits holistic grading rubric
  - b. Instructor responds to holistic grading rubric
  - c. Set up a 15 minutes meeting with instructor
2. **Final**
  - a. Student submits holistic grading rubric
  - b. Instructor responds to holistic grading rubric
  - c. Set up a 15 minutes meeting with instructor

Three projects, holistically, will be assessed at midterm and final.

### Holistic Grading Criteria Rubric

| CRITERIA | TALKING POINTS | LETTER GRADE |
|----------|----------------|--------------|
|          |                |              |

|  |  |  |
|--|--|--|
| <p><b>Conceptual:</b></p> <ul style="list-style-type: none"> <li>1. Connects concepts to other subject</li> <li>✓ Improves work based on feedback from instructor and peers</li> <li>✓ Applies content to new ideas</li> </ul>   |  |  |
| <p><b>Skill acquisition:</b></p> <ul style="list-style-type: none"> <li>✓ Demonstration effective critical analysis</li> <li>✓ Utilization of valid and reliable support resources</li> <li>✓ Uses APA format citation correctly</li> <li>✓ Doctoral level writing standard</li> </ul> |  |  |
| <p><b>Workflow:</b></p> <ul style="list-style-type: none"> <li>✓ Follows project guidelines and navigates flow of a project</li> </ul>   |  |  |
| <p><b>Peer support:</b></p> <ul style="list-style-type: none"> <li>✓ Consistent and ongoing collaboration and sharing</li> <li>✓ Fosters deeper understanding in the group</li> </ul>  |  |  |
| <p><b>Communication:</b></p> <ul style="list-style-type: none"> <li>✓ Timely, active ongoing engagement</li> <li>✓ Effective, professional written communication</li> </ul>  |  |  |

NOTE: Minuses and pluses are earned if you fall within the middle of the listed criteria table.

### Communicating with your Instructor

Standard protocol is to allow 24-48 hours for a return communication. I am usually quicker than this! There is no shortage of ways to get a hold of me and please reach out to me.



**EMAIL:** The easiest way to reach me is through email at:  
[pparajul@uwsp.edu](mailto:pparajul@uwsp.edu)



**CALL:** Call me (503-969-7391). Leave a voicemail if I do not answer.





## VIDEO/CHAT ME: Teams Chat/video or Skype for Business

I am available online or in person by appointment. Generally, I am most available weekdays. I honor weekends for rejuvenation and other commitments but can make myself available if that is when you need me.

I am open to various ways of communicating that allow us be in touch; online learning can be lonely if you do not reach out. Please reach out to me and/or your cohort members. My preference goes in this order: Teams, Email, and Phone.

### Communicate Clearly and Correspondences

Correctly title emails. If it is a topic change, be sure to start a new email that is labeled with the matching topic. Include the entire thread of an ongoing email conversation so that I can recall the history of your question/s without searching past emails. I will not open attachments without messages and as a matter of a fact, attachments should not be needed since we have One Drive to share files. If your correspondence is content/subject matter related, I would prefer you use the course workflow communication, so we can keep track of correspondences in one place. I often will guide you to areas and you will want to keep my correspondences with you. You will have a private “One on One Space” for student to instructor discussions.

### Attendance and Participation

Participation is expected. Attendance at synchronous seminars are expected. Ongoing visibility on projects is expected. If I do not “see” you, I will reach out to you. If you are having issues and need to step out for a few days/week, please let me (and your classmates know) if it will affect your contributions to projects. Communication is KEY! See holistic grading rubric you have all contributed to setting for your studies. The course are set up in a way to maximize workflow at an adult learning level. My expectation is that you are active in the projects assigned at a timely pace.

### Incompletes

Incompletes are last resort and can be given if minimal work needs completion. You cannot take an incomplete for no or little work completed. The grade will reflect this effort. Please speak with instructor regarding procedure for incompletes.

### Late Work

It is important to identify your role in projects and deadlines for projects. Projects have smaller components to them that need to be completed. It is important that you are participating in

each of the parts of the projects. The holistic grading rubric criteria holds high standards for timely work. Late work may result in lower marks in this rubric effecting your overall grade.

### Religious Beliefs Accommodation

It is UW System policy to reasonably accommodate your sincerely held religious beliefs with respect to all examinations and other academic requirements. You will be permitted to make up an exam or other academic requirement at another time or by an alternative method, without any prejudicial effect, if:

- There is a scheduling conflict between your sincerely held religious beliefs and meeting the academic requirements; and
- You have notified your instructor within the first three weeks of the beginning of classes (first week of summer or interim courses) of the specific days or dates that you will request relief from an academic requirement.
- Your instructor will accept the sincerity of your religious beliefs at face value and keep your request confidential.
- Your instructor will schedule a make-up requirement before or after the regularly scheduled requirement.
- You may file any complaints regarding compliance with this policy in the Equity and Affirmative Action Office.

### Equal Access for Students with Disabilities

UW-Stevens Point will modify academic program requirements as necessary to ensure that they do not discriminate against qualified applicants or students with disabilities. The modifications should not affect the substance of educational programs or compromise academic standards; nor should they intrude upon academic freedom. Examinations or other procedures used for evaluating students' academic achievements may be adapted. The results of such evaluation must demonstrate the student's achievement in the academic activity, rather than describe his/her disability.

*If modifications are required due to a disability, please inform the instructor and contact the Disability and Assistive Technology Center to complete an Accommodations Request form. Phone: 346-3365.*

### Help Resources (See handbook for more resources)

| Writing  | Advising   | IT Technology Issues   |
|--|--|--|
| <b>Laurie Schmeling</b><br>Department of English & School of Education<br>CPS 431<br><a href="mailto:lschmeli@uwsp.edu">lschmeli@uwsp.edu</a><br>Phone: (715) 346-3790 | <b>Joy O'Neil</b><br>Director of Educational Sustainability<br>Assistant Professor<br><a href="mailto:joneil@uwsp.edu">joneil@uwsp.edu</a><br>Phone: 715-346-3292<br>Office: CPS 437 | The Office of Information Technology (IT) provides a Service Desk to assist students with connecting to the Campus Network, virus and spyware removal, file recovery, equipment loan, and computer repair. You can contact the |





Service Desk via email at [techhelp@uwsp.edu](mailto:techhelp@uwsp.edu) or at (715) 346-4357 (HELP) or visit this [link for more information.](#)

### Academic Honesty

#### UWSP 14.01 Statement of principles

The board of regents, administrators, faculty, academic staff and students of the University of Wisconsin system believe that academic honesty and integrity are fundamental to the mission of higher education and of the University of Wisconsin system. The university has a responsibility to promote academic honesty and integrity and to develop procedures to deal effectively with instances of academic dishonesty. Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors.

#### UWSP 14.03 Academic misconduct subject to disciplinary action.

(1) Academic misconduct is an act in which a student:

- (a) Seeks to claim credit for the work or efforts of another without authorization or citation;
- (b) Uses unauthorized materials or fabricated data in any academic exercise;
- (c) Forges or falsifies academic documents or records;
- (d) Intentionally impedes or damages the academic work of others;
- (e) Engages in conduct aimed at making false representation of a student's academic performance; or
- (f) Assists other students in any of these acts.

(2) Examples of academic misconduct include, but are not limited to:

- Cheating on an examination
- Collaborating with others in work to be presented, contrary to the stated rules of the course
- Submitting a paper or assignment as one's own work when a part or all of the paper or assignment is the work of another
- Submitting a paper or assignment that contains ideas or research of others without appropriately identifying the sources of those ideas

- Stealing examinations or course materials
- Submitting, if contrary to the rules of a course, work previously presented in another course
- Tampering with the laboratory experiment or computer program of another student
- Knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

Student suspected of academic misconduct will be asked to meet with the instructor to discuss the concerns. If academic misconduct is evident, procedures for determining disciplinary sanctions will be followed as outlined in the [University System Administrative Code, Chapter 14](#).

### Confidentiality

Learning requires risk-taking and sharing ideas. Please keep your classmates' ideas and experiences confidential outside the classroom unless permission has been granted to share them.